

SETON HALL LAW SCHOOL
MASTER OF LEGAL STUDIES (MLS)
&
GRADUATE CERTIFICATE (GC)
PROGRAMS

FALL 2022

REGISTRATION HANDBOOK

2022 Fall Session Registration Information

Seton Hall University School of Law

MLS Program

The * **MLS Program** is a 31-credit degree which can be completed entirely online or as a hybrid online/traditional in-person degree, at the student's option. MLS students who elect to pursue a hybrid online/in-person degree attend live electives and sit side-by-side with Juris Doctor (JD) and post-JD (LLM) students.

Students who enrolled beginning in June 2019 or later must enroll in the four required foundational courses, followed by four concentration courses and two elective courses. All students who enrolled prior to June 2019 will fulfill their course requirements by completing the four required foundational courses, three concentration courses and three elective courses.

MLS students must elect to pursue a concentration area:

- Financial Services Compliance
- General Legal Studies
- Health & Hospital Law
- Law and the Creative Industries (formerly known as Intellectual Property Law)
- Pharmaceutical & Medical Device Law & Compliance
- Privacy Law & Cyber Security

Dual concentrations may be pursued. An MLS student pursuing a dual concentration in any two of Health & Hospital Law, Law and the Creative Industries (formerly known as Intellectual Property Law), Pharmaceutical & Medical Device Law & Compliance, or Privacy Law & Cyber Security must take 12 credits in the primary concentration and nine credits in the secondary concentration in order to be awarded the Dual Degree.

Additional credits over 31 will be required to earn a dual degree with Financial Services Compliance and any other concentration area. Read the policy here.

Once a course of study is chosen, all MLS students are required to take four foundational courses (five foundational courses for financial services students) in an ONLINE format. In addition to the foundation courses, MLS students must satisfy the requirements for the concentration area they have chosen through a combination of online or in-person core and elective classes. For the complete list of approved classes in each concentration area, follow the links below:

[Financial Services Compliance Concentration Requirements](#)

[General Legal Studies Concentration Requirements](#)

[Health & Hospital Law Concentration Requirements](#)

[Law and the Creative Industries \(formerly known as Intellectual Property\) Concentration Requirements](#)

[Pharmaceutical & Medical Device Law & Compliance Concentration Requirements](#)

[Privacy Law & Cyber Security Requirements](#)

NAME CHANGE

In 2022, Seton Hall Law School renamed its **Master of Science in Jurisprudence** degree (MSJ) to the * **Master of Legal Studies** degree (MLS). This change was made in response to feedback from alumni, current and prospective students, as well as changes in market data.

Seton Hall Law was a pioneer in offering legal master's degrees for non-lawyers who sought a degree for professional enhancement in highly regulated fields; the first class began in 1997. Without peers, we believed at that time that the MSJ name was most fitting for our legal studies curriculum. As many other schools have followed our lead, however, it has become apparent that the MLS designation has become the industry standard. By changing the name, we expect that our degree will be more easily recognized by employers/human resources departments. Additionally, the plain language of "Legal Studies" strongly reflects the law-guided nature of the jobs most graduates perform upon graduation. It also embodies the practical nature of the skills acquired and abilities of the graduates upon completion of the program.

The name change comes on the heels of the launch of our improved, flexible approach to concentrations. In order to empower our students to meet the rapidly changing demands of the professional world, we have broadened the scope of the concentrations for the [General Legal Studies](#) track that became part of the catalog of programs in 2021.

Students of the master's program at Seton Hall Law School who earned their degree before 2023 will graduate with a Master of Science in Jurisprudence (MSJ). Students who begin the program in the fall of 2022 or after will graduate with a Master of Legal Studies (MLS).

Graduate Certificate Program

Certificate Students: Three courses from one concentration area must be completed to earn a certificate. Refer to the following concentrations to determine certificate requirements:

Certificate in Financial Services & Compliance

The Graduate Certificate in Financial Services Compliance is designed for professionals working in a variety of financial institutions or at consulting, auditing and law firms serving those institutions. Our financial law courses provide an intensive exposure to the legal and regulatory framework shaping the financial services industry today.

A Certificate in Financial Services Compliance can be completed in 24 weeks and will be awarded upon completion of three courses. At least one of the three courses must be Governance, Compliance, Enforcement and Risk Management, or Securities Regulation and Compliance. Note*-Securities Regulation and Compliance is a prerequisite to Regulating Broker-Dealers and Regulating Funds and Investment Advisors. Each course takes eight weeks to complete, and may be taken in any order. Courses offered are:

- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- Financial Crimes Compliance
- Financial Privacy Law
- Global Corruption: Regulation, Compliance and Enforcement
- Governance, Compliance, Enforcement and Risk Management
- Introduction to Corporate Finance
- Regulating Broker-Dealers
- Regulating Funds and Investment Advisors
- Securities Regulation and Compliance

Certificate in Health & Hospital Law

The Graduate Certificate in Health and Hospital Law is designed for professionals seeking to enhance their knowledge of legal, regulatory, and ethical issues related to the delivery of healthcare. The target audience includes hospital administrators and compliance officers, physicians, nurses, and other healthcare professionals, state and federal regulators, and patient advocates. Lawyers transitioning into the health arena would also find it very helpful. A Certificate in Health & Hospital Law will be awarded upon completion of three courses. You must take any three courses listed below, in any order you choose. Courses offered are:

- Children's Health and the Law
- Clinical Research and the Law: Compliance Issues for Research Sponsors
- Clinical Research and the Law: Ethical and Regulator Issues in Designing Clinical Trials
- Compliance Issues for Healthcare Providers
- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- Global Corruption: Regulation, Compliance and Enforcement

- HIPAA Privacy & Security
- Stark Law and Compliance
- The Law of Patient Care

Certificate in Law and the Creative Industries (formerly known as Intellectual Property)

The Graduate Certificate in Law and the Creative Industries (formerly known as Intellectual Property Law) is designed for professionals in any industry who need a background in protecting their brands, inventions, and original works, including those starting a new business. Our courses provide an intensive exposure to the patent rights, trademark, and copyright protection laws, as well as related areas, such as trade secrets. No specialized scientific knowledge is required for our courses. Courses offered are:

- Biotechnology and the Law
- Copyright Law
- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- HIPAA Privacy & Security
- Patent & Trade Secrets Law
- Trademark & Unfair Competition Law

A certificate will be awarded upon completion of three courses.

Certificate in Pharmaceutical & Medical Device Law & Compliance

The Graduate Certificate in Pharmaceutical & Medical Device Law & Compliance is designed for professionals seeking to enhance their knowledge of legal, regulatory and ethical issues in the pharmaceutical and medical device industries. The target audience includes pharmaceutical and medical device professionals in compliance, legal, regulatory and medical affairs, sales, marketing, grants and related areas. A Certificate in Pharmaceutical & Medical Device Law & Compliance will be awarded upon completion of three courses. You must take three online pharmaceutical law certificate courses listed below, in any order you choose. Courses offered are:

- Biotechnology and the Law
- Clinical Research and the Law: Compliance Issues for Research Sponsors
- Clinical Research and the Law: Ethical and Regulator Issues in Designing Clinical Trials
- Compliance Issues in the Life Sciences - Advertising, Promotion and Transparency
- Compliance Issues in the Life Sciences - Fraud and Corruption
- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- FDA Regulation & Liability
- Global Corruption: Regulation, Compliance and Enforcement
- HIPAA Privacy & Security

Certificate in Privacy Law & Cyber Security

The Graduate Certificate in Privacy Law & Cyber Security prepares professionals with skills needed to interpret and respond to increasingly complex privacy rules. Courses cover current laws and practices that impact privacy rights, development of privacy laws and norms, and cyber security issues. A Certificate in Privacy Law & Cyber Security can be completed in 24 weeks and will be awarded upon completion of three courses. Each course takes eight weeks to complete, and may be taken in any order. Courses offered are:

- Consumer Data Privacy Law
- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- Financial Privacy Law
- HIPAA Privacy & Security
- Workplace Privacy Law

REGISTRATION

Any student who wishes to enroll for the **Fall 2022 semester** may register for classes using Banner Self-Service (see enclosed Web Registration Worksheet) starting **July 20, 2022**. Students who wish to take a live elective course should contact Professor Angela Slater at angela.slater@shu.edu to discuss.

IMPORTANT DATES

FALL DATES

Registration Dates – July 20, 2022

First Day of Classes – September 11, 2022

End of Drop/Add – September 17, 2022

Last Day of Classes – November 5, 2022

Deadline for January 2023 Degree Application – November 21, 2022

Graduation Ceremony – May 24, 2023 (tentative)

IMPORTANT PHONE NUMBERS

Office of Enrollment Services

973-642-8502

Registrar

973-642-8385

Bursar

973-642-8162

Financial Aid

973-642-8850

Fax

973-642-8956

[Help Desk](#)

973-275-2222

OUTSTANDING TUITION BALANCE/FINANCIAL HOLDS

It is your responsibility to clear any unpaid balance with the Bursar's Office prior to registering. Financial holds are automatically placed on your account regardless of the amount due. In addition, all monies must be received prior to the date of your registration, regardless of the source from which the tuition is being paid. If you have a current balance, you will be blocked from registering for courses and will be referred to the Bursar's Office.

OTHER HOLDS

There are several types of holds which may affect your registration status, namely; bursar, academic, transcript, health services and financial aid. Prior to registration, it is strongly recommended that you go online to check if you have any type of hold on your account. If one does exist, you should contact the appropriate department to resolve the hold.

COURSE CANCELLATION

The Law School reserves the right to cancel any course. In the event of a cancellation, you will be promptly

notified by e-mail to enable you to make an alternate selection.

COURSE WITHDRAWAL

A student is permitted to withdraw from a live course up until the day of the scheduled examination, or if self-scheduled, the last day of examinations. In the case of an online course, a student may withdraw up to the day in which the last assignment/paper is due. Students seeking to withdraw from a course after the Drop/Add period must send a written notice to Sonia Cunha, Director of Graduate Law Enrollment, with a copy to Angela Slater, Associate Academic Director, Division of Online Learning. **A student withdrawing from any course will receive a grade of "WD" (Withdrawal).**

DROP/ADD

The Drop/Add period for all online courses for MLS and Online Graduate Certificate ends **the first Saturday of the term, at 11:59 p.m., EST.** Students must drop courses within this period of time in order to avoid having a "WD" (withdrawal) appear on their transcript. Students are entitled to a full refund of tuition, less the initial enrollment deposit for new students, for courses dropped within the Drop/Add period. Additionally, students who are administratively withdrawn within the first two weeks of the course due to non-attendance (never started the course), will receive a 100% refund of tuition, however Seton Hall Law will retain the University and Technology fees.

TUITION & FEES

MLS Tuition – \$1,365/credit

MLS University Fee (\$200.00)

MLS Technology Fee (\$220.00)

Online Graduate Certificate – \$4,095/course

Late Payment Fee (maximum) (\$250.00)

BILLING, PAYMENT AND FINANCIAL AID

BILLING

All registered students will receive an e-mail notification when an E-Bill has been generated and posted to their Banner Self-Service account.

PAYMENT

In order to avoid late fees, payments must be received by the due date on the E-Bill. Credit card and electronic check payments must be processed online through Banner Self-Service. Payments made with a credit card will be charged a convenience fee of 2.85 percent of the amount charged. All inquiries regarding payment and charges should be directed to the Office of Enrollment Services at (973) 642-8385.

FINANCIAL AID

All approved financial aid will be printed on the bill and deducted from the total due. Financial aid regulations stipulate that you must meet certain eligibility requirements to receive federal student loans. You must be enrolled at least "half-time", which is defined as **5 credits in the fall semester**, 5 credits in the spring semester, and 3 credits in the summer semester.

ONLINE MLS STUDENTS – FINANCIAL AID DISBURSEMENT POLICY

Student loan disbursements will occur after the drop/add period when you reach half-time status, that is, when you have

started at least *five* credits for the semester and your attendance has been verified. If you have any questions, please contact Enrollment Services at 973-642-8850.

STUDENT RIGHTS UNDER FERPA

View your rights as a student under the [Family Educational and Privacy](#) or <https://law.shu.edu/docsnoncommonspot/policies/student-rights-under-ferpa.pdf>

ATTENDANCE POLICY FOR ONLINE CLASSES

Any student who does not attend a course for two consecutive weeks, after having attended for at least the first week of the course, will be administratively withdrawn. For purposes of this policy, “attendance” requires submitting responses to Tutorial Questions, posting on the Discussion Board, or submitting a completed Writing Assignment. **Students who are administratively withdrawn from a course will not be eligible for a refund.** The course will appear on the student’s transcript with the designation WD. Withdrawal can have implications on financial aid status and eligibility. It is the student’s responsibility to confer with our financial aid office to determine the nature and extent of any financial aid implications.

JANUARY 2023 DEGREE APPLICATION

All MLS candidates who intend to complete degree requirements after the 2022 Fall Session, must file an online [Application for Graduation form](#) with the Office of Enrollment Services. Applications must be received by November 21. **Failure to file this application may result in the student’s graduation date being the next available date after the succeeding semester.**

ACADEMIC CALENDAR 2022-2023

FALL 2022 SEMESTER

SEPTEMBER Course Start Date

July – September 10: Registration

September 11: First Day of Classes

September 17: Last Day of Drop/Add

November 5: Last Day of Classes

NOVEMBER Course Start Date

July – November 5: Registration

November 6: First Day of Classes

November 12: Last Day of Drop/Add

November 21: Deadline for January 2023 Degree Application

November 24-25: Thanksgiving Break

December 22 – January 7: Holiday Break

January 8: Classes Resume

January 14: Last Day of Classes

SPRING 2023 SEMESTER

JANUARY Course Start Date

November – January 14: Registration

January 15: First Day of Classes

January 16: Martin Luther King – Law School Closed*

January 21: Last Day of Drop/Add

March 11: Last Day of Classes

MARCH Course Start Date

November – March 11: Registration

March 12: First Day of Classes

March 18: Last Day of Drop/Add

March 27: Deadline for May 2023 Degree Application

May 6: Last Day of Classes

May 24: Graduation Ceremony (tentative)

SUMMER 2023 SEMESTER

JUNE Course Start Date

April – June 3: Registration

June 4: First Day of Classes

June 10: Last Day of Drop/Add

June 19: Deadline for August 2023 Degree Application

July 29: Last Day of Classes

WEB REGISTRATION WORKSHEET

- 1) Make sure your computer is configured for on-line registration: Internet Explorer version 5.5 or higher is required: Cookies must be enabled; Pop-ups must be allowed.
- 2) Login to [LAWnet](#). Click on myInfo tab and then Banner Self-Service link.
- 3) On the Main Menu, click on **Student and Financial Aid**, then on **Registration**. On the next menu screen, click on **Add or Drop Classes**. Click **Submit** to confirm FALL 2022 as your registration term.
- 4) Enter the CRNs of your classes in the boxes which appear on the **Add Classes Worksheet**. Press **Submit changes** to submit your course requests. Your schedule will appear; check it for accuracy.
- 5) Changing your schedule: **If you need to modify your schedule by dropping a course, pull down the options in the Action column for the course.** Highlight **Drop on Web** – then press **Submit** to process the drop. If you don't press the **Submit** button after entering a drop action, you will remain in the course. To add a class, enter its CRN in the **Add Classes Worksheet** box. Press **Submit** to record your add request.

To look up classes: From the **Registration Menu**, click on **Look Up Classes**. Select **Fall 2022** from the term menu. Using the pull-down option, select the subject if you are seeking courses in a specific discipline. Also enter the course number if you are looking for sections of a specific course. You can also search by campus, course level, instructor, meeting day(s) and times.

Healthcare Compliance Program - Seton Hall Law School is recognized as a leader in compliance education by multi-national companies doing business globally. We offer healthcare compliance programs annually to students who have completed the required courses for the MLS degree, and one compliance course, who wish to earn elective credits. These intensive, multi-day compliance education programs are designed to set a baseline for health care compliance knowledge and prepare professionals to better understand and respond to the myriad legal, regulatory, and ethical issues faced by life sciences manufacturers. Program participants leave with the knowledge, skills, and strategies they need to effectively manage their companies' compliance activities. For more information, please contact Sonia Cunha at Sonia.cunha@shu.edu.

Course Schedule - Master of Legal Studies Graduate Certificate

CORP7140 - Introduction to Corporate Law [LMO]	OCA	35102	3		November 6, 2022 - January 14, 2023
CORP7144 - Govern-Compl-Enforce-Risk Mgmt [LMO]	OLA	35117	3		September 11, 2022 - November 5, 2022
CORP7150 - Regulating Depository Banks [LWO]	OCA	35131	3	CORP 7140 FOR LEVEL LW WITH MIN. GRADE OF D	November 6, 2022 - January 14, 2023
CORP7160 - Global Corrup-Reg-Com and Enf [LMO]	OLA	35115	3		September 11, 2022 - November 5, 2022
CORP7170 - Securities Reg and Compliance [LMO]	OCA	35133	3		November 6, 2022 - January 14, 2023
CORP7180 - EU Data Pro and Pv Lw:The GDPR [LWO]	OLA	35097	3		September 11, 2022 - November 5, 2022
CORP7185 - Financial Privacy Law [LWO]	OCA	35113	3		November 6, 2022 - January 14, 2023
CORP8160 - Financial Crimes Compliance [LWO]	OLA	35111	3		September 11, 2022 - November 5, 2022
CORP8165 - Intro to Corporate Finance [LMO]	OCA	35123	3	CORP 7140 FOR LEVEL LW WITH MIN. GRADE OF D	November 6, 2022 - January 14, 2023
CORP8170 - Regulating Broker-Dealers [LWO]	OLA	35129	3	CORP 7170 FOR LEVEL LW WITH MIN. GRADE OF D	September 11, 2022 - November 5, 2022
HLTH7390 - Intro to Law and Legal Writing [LMO]	OLA	35103	4		September 11, 2022 - November 5, 2022
HLTH7400 - Fundamentals of Business Law [LMO]	OCA	35099	3		November 6, 2022 - January 14, 2023
HLTH7402 - Constitutional Law Survey [LMO]	OLA	35090	3		September 11, 2022 - November 5, 2022
HLTH7404 - Intro to Contracts and Torts [LMO]	OCA	35101	3	FINANCIAL SERVICES CONCENTRATION ONLY	November 6, 2022 - January 14, 2023
	OLA	35100	3		September 11, 2022 - November 5, 2022
HLTH7409 - Torts-Liability for Civil Wrgrs [LMO]	OCA	35106	3		November 6, 2022 - January 14, 2023
	OLA	35105	3		September 11, 2022 - November 5, 2022
HLTH7504 - HIPAA Privacy and Security [LWO]	OCA	35121	3		November 6, 2022 - January 14, 2023
	OLA	35119	3		September 11, 2022 - November 5, 2022
HLTH7524 - Children's Health and the Law [LWO]	OCA	35073	3		November 6, 2022 - January 14, 2023
HLTH7560 - FDA Regulation and Liability [LWO]	OCA	35109	3		November 6, 2022 - January 14, 2023
	OLA	35107	3		September 11, 2022 - November 5, 2022
HLTH7580 - CILS-Fraud and Corruption [LWO]	OCA	35086	3		November 6, 2022 - January 14, 2023
HLTH7590 - CILS-Advertising-Promo-Tran [LWO]	OLA	35084	3		September 11, 2022 - November 5, 2022
HLTH7660 - The Law of Patient Care [LWO]	OLA	35125	3		September 11, 2022 - November 5, 2022
HLTH7670 - Comp Iss for Hlth Care Prov [LWO]	OCA	35082	3		November 6, 2022 - January 14, 2023
	OLA	35080	3		September 11, 2022 - November 5, 2022
HLTH7680 - CRL:Ethical Reg Iss Des Ci Trl [LWO]	OLA	35078	3		September 11, 2022 - November 5, 2022
HLTH7685 - CRL: Compl Iss for Res Sponsr [LWO]	OCA	35076	3		November 6, 2022 - January 14, 2023
HLTH7690 - Stark Law and Compliance [LWO]	OLA	35135	3		September 11, 2022 - November 5, 2022
HLTH9529 - Biotechnology and the Law [LWO]	OLA	35071	3		September 11, 2022 - November 5, 2022
INDL7306 - Consumer Data Privacy Law [LWO]	OLA	35091	3		September 11, 2022 - November 5, 2022
INDL7500 - Patent and Trade Secret Law [LWO]	OLA	35127	3		September 11, 2022 - November 5, 2022
INDL7550 - Cybersecurity Priv Lw-Pol-Comp [LWO]	OCA	35095	3		November 6, 2022 - January 14, 2023
	OLA	35093	3		September 11, 2022 - November 5, 2022
INDL8302 - Trademark and Unfair Comp [LWO]	OCA	35137	3		November 6, 2022 - January 14, 2023
LABR7000 - Manag Leg Iss in the Workplace [LLO]	OLA	35104	3		September 11, 2022 - November 5, 2022
LABR7030 - Cond Internal Investigations [LWO]	OLA	35088	3		September 11, 2022 - November 5, 2022
LABR7600 - Workplace Privacy Law [LWO]	OCA	35139	3		November 6, 2022 - January 14, 2023