

SETON HALL LAW SCHOOL

MSJ

&

GRADUATE CERTIFICATE

PROGRAMS

SUMMER 2021

REGISTRATION HANDBOOK

# 2021 Summer Session Registration Information

## Seton Hall University School of Law

### MSJ Program

The MSJ Program is a 31-credit degree which can be completed entirely online or as a hybrid online/traditional in-person degree, at the student's option. MSJs who elect to pursue a hybrid online/in-person degree attend live electives and sit side-by-side with Juris Doctor (JD) and post-JD (LLM) students.

Students who enrolled beginning in June 2019 or later must enroll in the four required foundational courses, followed by four concentration courses and two elective courses. All MSJ students who enrolled prior to June 2019 will fulfill their course requirements by completing the four required foundational courses, three concentration courses and three elective courses.

MSJ students must elect to pursue a concentration area:

- Financial Services Compliance
- Health & Hospital Law
- Intellectual Property Law
- Pharmaceutical & Medical Device Law & Compliance
- Privacy Law & Cyber Security

Dual concentrations may be pursued. An MSJ student pursuing a dual concentration in any two of Health & Hospital Law, Intellectual Property Law, Pharmaceutical & Medical Device Law & Compliance, or Privacy Law & Cyber Security must take 12 credits in the primary concentration and nine credits in the secondary concentration in order to be awarded the Dual Degree. **Additional credits over 31 will be required to earn a dual degree with Financial Services Compliance and any other concentration area. Read the policy here.**

Once a course of study is chosen, all MSJ students are required to take four foundational courses (five foundational courses for financial services students) in an ONLINE format. In addition to the foundation courses, MSJ students must satisfy the requirements for the concentration area they have chosen through a combination of online or in-person core and elective classes. For the complete list of approved classes in each concentration area, follow the links below:

**[Financial Services Compliance Concentration Requirements](#)**

**[Health & Hospital Law Concentration Requirements](#)**

**[Intellectual Property Law Concentration Requirements](#)**

**[Pharmaceutical & Medical Device Law & Compliance Concentration Requirements](#)**

**[Privacy Law & Cyber Security Requirements](#)**

## Graduate Certificate Program

Certificate Students: Three courses from one concentration area must be completed to earn a certificate. Refer to the following concentrations to determine certificate requirements:

### *Certificate in Financial Services & Compliance*

The Graduate Certificate in Financial Services Compliance is designed for professionals working in a variety of financial institutions or at consulting, auditing and law firms serving those institutions. Our financial law courses provide an intensive exposure to the legal and regulatory framework shaping the financial services industry today.

A Certificate in Financial Services Compliance can be completed in 24 weeks and will be awarded upon completion of three courses. At least one of the three courses must be Governance, Compliance, Enforcement and Risk Management, or Securities Regulation and Compliance. Note\*-Securities Regulation and Compliance is a prerequisite to Regulating Broker-Dealers and Regulating Funds and Investment Advisors. Each course takes eight weeks to complete, and may be taken in any order. Courses offered are:

- [Cybersecurity and Privacy: Law, Policy, Compliance](#)
- [EU Data Protection & Privacy Law](#)
- [Financial Crimes Compliance](#)
- [Financial Privacy Law](#)
- [Global Corruption: Regulation, Compliance and Enforcement](#)
- [Governance, Compliance, Enforcement and Risk Management](#)
- [Introduction to Corporate Finance](#)
- [Regulating Broker-Dealers](#)
- [Regulating Funds and Investment Advisors](#)
- [Securities Regulation and Compliance](#)

### *Certificate in Health & Hospital Law*

The Graduate Certificate in Health and Hospital Law is designed for professionals seeking to enhance their knowledge of legal, regulatory, and ethical issues related to the delivery of healthcare. The target audience includes hospital administrators and compliance officers, physicians, nurses, and other healthcare professionals, state and federal regulators, and patient advocates. Lawyers transitioning into the health arena would also find it very helpful. A Certificate in Health & Hospital Law will be awarded upon completion of three courses. You must take any three courses listed below, in any order you choose. Courses offered are:

- [Children's Health and the Law](#)
- [Clinical Research and the Law: Compliance Issues for Research Sponsors](#)
- [Clinical Research and the Law: Ethical and Regulator Issues in Designing Clinical Trials](#)
- [Compliance Issues for Healthcare Providers](#)

- [Cybersecurity and Privacy: Law, Policy, Compliance](#)
- [EU Data Protection & Privacy Law](#)
- [Global Corruption: Regulation, Compliance and Enforcement](#)
- [HIPAA Privacy & Security](#)
- [Stark Law and Compliance](#)
- [The Law of Patient Care](#)

### *Certificate in Intellectual Property Law*

The Graduate Certificate in Intellectual Property Law is designed for professionals in any industry who need a background in protecting their brands, inventions, and original works, including those starting a new business. Our intellectual property courses provide an intensive exposure to the patent rights, trademark, and copyright protection laws, as well as related areas, such as trade secrets. No specialized scientific knowledge is required for our intellectual property law courses. Courses offered are:

- [Biotechnology and the Law](#)
- [Copyright Law](#)
- [Cybersecurity and Privacy: Law, Policy, Compliance](#)
- [EU Data Protection & Privacy Law](#)
- [HIPAA Privacy & Security](#)
- [Patent & Trade Secrets Law](#)
- [Trademark & Unfair Competition Law](#)

An Intellectual Property certificate will be awarded upon completion of three courses. You must choose two of the following: Patent & Trade Secrets Law, Copyright Law, or Trademark & Unfair Competition Law. The third course may be any other Intellectual Property course listed above.

### *Certificate in Pharmaceutical & Medical Device Law & Compliance*

The Graduate Certificate in Pharmaceutical & Medical Device Law & Compliance is designed for professionals seeking to enhance their knowledge of legal, regulatory and ethical issues in the pharmaceutical and medical device industries. The target audience includes pharmaceutical and medical device professionals in compliance, legal, regulatory and medical affairs, sales, marketing, grants and related areas. A Certificate in Pharmaceutical & Medical Device Law & Compliance will be awarded upon completion of three courses. You must take three online pharmaceutical law certificate courses listed below, in any order you choose. Courses offered are:

- [Biotechnology and the Law](#)
- [Clinical Research and the Law: Compliance Issues for Research Sponsors](#)
- [Clinical Research and the Law: Ethical and Regulator Issues in Designing Clinical Trials](#)
- [Compliance Issues in the Life Sciences - Advertising, Promotion and Transparency](#)
- [Compliance Issues in the Life Sciences - Fraud and Corruption](#)

- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- FDA Regulation & Liability
- Global Corruption: Regulation, Compliance and Enforcement
- HIPAA Privacy & Security

### *Certificate in Privacy Law & Cyber Security*

The Graduate Certificate in Privacy Law & Cyber Security prepares professionals with skills needed to interpret and respond to increasingly complex privacy rules. Courses cover current laws and practices that impact privacy rights, development of privacy laws and norms, and cyber security issues. A Certificate in Privacy Law & Cyber Security can be completed in 24 weeks and will be awarded upon completion of three courses. Each course takes eight weeks to complete, and may be taken in any order. Courses offered are:

- Consumer Data Privacy Law
- Cybersecurity and Privacy: Law, Policy, Compliance
- EU Data Protection & Privacy Law
- Financial Privacy Law
- HIPAA Privacy & Security
- Workplace Privacy Law

## REGISTRATION

Any student who wishes to enroll for the **Summer 2021 semester** may register for classes using Banner Self-Service (see enclosed Web Registration Worksheet) starting **March 29, 2021**. Students who wish to take an elective live course should contact Professor Angela Slater at [angela.slater@shu.edu](mailto:angela.slater@shu.edu) to discuss.

## IMPORTANT DATES

SUMMER 2021 Semester

### **JUNE Course Start Date**

**March 29 – May 29: Registration**

**May 30:** First Day of Classes

**June 5:** Last Day of Drop/Add

**June 14:** Deadline for August 2021 Degree Application

**July 24:** Last Day of Classes

## IMPORTANT PHONE NUMBERS

Office of Enrollment Services

973-642-8502

Registrar

973-642-8385

Bursar

973-642-8162

Financial Aid

973-642-8850

Fax

973-642-8956

[Help Desk](#)

973-275-2222

## OUTSTANDING TUITION BALANCE/FINANCIAL HOLDS

It is your responsibility to clear any unpaid balance with the Bursar's Office prior to registering. Financial holds are automatically placed on your account regardless of the amount due. In addition, all monies must be received prior to the date of your registration, regardless of the source from which the tuition is being paid. If you have a current balance, you will be blocked from registering for courses and will be referred to the Bursar's Office.

## OTHER HOLDS

There are several types of holds which may affect your registration status, namely; bursar, academic, transcript, health services and financial aid. Prior to registration, it is strongly recommended that you go online to check

if you have any type of hold on your account. If one does exist, you should contact the appropriate department to resolve the hold.

## COURSE CANCELLATION

The Law School reserves the right to cancel any course. In the event of a cancellation, you will be promptly notified by e-mail to enable you to make an alternate selection.

## COURSE WITHDRAWAL

A student is permitted to withdraw from a live course up until the day of the scheduled examination, or if self-scheduled, the last day of examinations. In the case of an online course, a student may withdraw up to the day in which the last assignment/paper is due. Students seeking to withdraw from a course after the Drop/Add period must send a written notice to Sonia Cunha, Director of Graduate Law Enrollment, with a copy to Angela Slater, Associate Academic Director, Division of Online Learning. **A student withdrawing from any course will receive a grade of "WD" (Withdrawal).**

## DROP/ADD

The Drop/Add period for all online courses for MSJ and Online Graduate Certificate ends **the first Saturday of the term, at 11:59 p.m., EST**. Students must drop courses within this period of time in order to avoid having a "WD" (withdrawal) appear on their transcript. Students are entitled to a full refund of tuition, less the initial enrollment deposit for new students, for courses dropped within the Drop/Add period. Additionally, students who are administratively withdrawn within the first two weeks of the course due to non-attendance (never started the course), will receive a 100% refund of tuition, however Seton Hall Law will retain the University and Technology fees.

## TUITION & FEES

MSJ Tuition – \$1,325/credit

MSJ University Fee (\$200.00)

MSJ Technology Fee (\$220.00)

Online Graduate Certificate – \$3,975/course

Late Payment Fee (maximum) (\$250.00)

## BILLING, PAYMENT AND FINANCIAL AID

### *BILLING*

All registered students will receive an e-mail notification when an E-Bill has been generated and posted to their Banner Self-Service account.

### *PAYMENT*

In order to avoid late fees, payments must be received by the due date on the E-Bill. Credit card and electronic check payments must be done online through Banner Self-Service. Payments made with credit card will be charged a convenience fee of 2.85 percent of the amount charged. All inquiries regarding payment and charges should be directed to the Office of Enrollment Services at (973) 642-8385.

### *FINANCIAL AID*

All approved financial aid will be printed on the bill and deducted from the total due. Financial aid regulations stipulate

that you must meet certain eligibility requirements to receive federal student loans. You must be enrolled at least "half-time", which is defined as 5 credits in the fall semester, 5 credits in the spring semester, and **3 credits in the summer semester**.

#### *ONLINE MSJ STUDENTS – FINANCIAL AID DISBURSEMENT POLICY*

Student loan disbursements will occur after the drop/add period when you reach half-time status, that is, when you have started at least 5 credits for the semester and your attendance has been verified. If you have any questions, please contact Enrollment Services at 973-642-8850.

#### *STUDENT RIGHTS UNDER FERPA*

View your rights as a student under the [Family Educational and Privacy](#) or <https://law.shu.edu/docsnoncommonspot/policies/student-rights-under-ferpa.pdf>

#### *ATTENDANCE POLICY FOR ONLINE CLASSES*

Any student who does not attend a course for two consecutive weeks, after having attended for at least the first week of the course, will be administratively withdrawn. For purposes of this policy, "attendance" requires submitting responses to Tutorial Questions, posting on the Discussion Board, or submitting a completed Writing Assignment. **Students who are administratively withdrawn from a course will not be eligible for a refund.** The course will appear on the student's transcript with the designation WD. Withdrawal can have implications on financial aid status and eligibility. It is the student's responsibility to confer with our financial aid office to determine the nature and extent of any financial aid implications.

#### *AUGUST 2021 DEGREE APPLICATION*

All MSJ candidates who intend to complete degree requirements after the 2021 Summer Session, must file an online [Application for Graduation form](#) with the Office of Enrollment Services. Applications must be received by June 14, 2021. **Failure to file this application may result in the student's graduation date being the next available date after the succeeding semester.**



## ACADEMIC CALENDAR 2021-2022

### SUMMER 2021 Semester

#### **JUNE Course Start Date**

**March – May 29: Registration**

**May 30:** First Day of Classes

**June 5:** Last Day of Drop/Add

**June 14:** Deadline for August 2021 Degree Application

**July 24:** Last Day of Classes

### FALL 2021 SEMESTER

#### **SEPTEMBER Course Start Date**

**July – September 11: Registration**

**September 12:** First Day of Classes

**September 18:** Last Day of Drop/Add

**November 6:** Last Day of Classes

#### **NOVEMBER Course Start Date**

**July – November 6: Registration**

**November 7:** First Day of Classes

**November 13:** Last Day of Drop/Add

**November 20:** Deadline for January 2022 Degree Application

**November 25-26:** Thanksgiving Break – Law School Closed\*

**December 23-Jan 1:** Holiday Break - Law School Closed\*

**January 2:** Classes Resume

**January 8:** Last Day of Classes

### SPRING 2022 SEMESTER

#### **JANUARY Course Start Date**

**November – January 8: Registration**

**January 9:** First Day of Classes

**January 15:** Last Day of Drop/Add

**January 17:** Martin Luther King Day - Law School Closed\*

**March 5:** Last Day of Classes

#### **MARCH Course Start Date**

**November – March 5: Registration**

**March 6:** First Day of Classes

**March 12:** Last Day of Drop/Add

**March 25:** Deadline for May 2022 Degree Application

**April 30:** Last Day of Classes

**May 26:** Graduation Ceremony (tentative)

SUMMER 2022 SEMESTER

**JUNE Course Start Date**

**March – June 4: Registration**

**June 5:** First Day of Classes

**June 11:** Last Day of Drop/Add

**June 17:** Deadline for August 2022 Degree Application

**July 30:** Last Day of Classes

## WEB REGISTRATION WORKSHEET

- 1) Make sure your computer is configured for on-line registration: Internet Explorer version 5.5 or higher is required: Cookies must be enabled; Pop-ups must be allowed.
- 2) Login to [LAWnet](#). Click on myInfo tab and then Banner Self-Service link.
- 3) On the Main Menu, click on **Student and Financial Aid**, then on **Registration**. On the next menu screen, click on **Add or Drop Classes**. Click **Submit** to confirm SUMMER 2021 as your registration term.
- 4) Enter the CRNs of your classes in the boxes which appear on the **Add Classes Worksheet**. Press **Submit changes** to submit your course requests. Your schedule will appear; check it for accuracy.
- 5) Changing your schedule: **If you need to modify your schedule by dropping a course, pull down the options in the Action column for the course.** Highlight **Drop on Web** – then press **Submit** to process the drop. If you don't press the **Submit** button after entering a drop action, you will remain in the course. To add a class, enter its CRN in the **Add Classes Worksheet** box. Press **Submit** to record your add request.

**To look up classes:** From the **Registration Menu**, click on **Look Up Classes**. Select **Summer 2021** from the Term menu. Using the pull-down option, select the subject if you are seeking courses in a specific discipline. Also enter the course number if you are looking for sections of a specific course. You can also search by campus, course level, instructor, meeting day(s) and times.

Seton Hall University School of Law							
Course Schedule - GC/MSJ							
Summer 2021							
Subject: CORP - Corporate Law							
	Course	SECTION	CRN	Credits	Pre-Requisite	Comments	Comments
	CORP7140 - Introduction to Corporate Law [LMO]	OLA	24878	3			
	CORP7160 - Global Corrup-Reg-Com and Enf [LMO]	OLA	24873	3			
	CORP7170 - Securities Reg and Compliance [LMO]	OLA	24886	3			
	CORP7180 - EU Data Pro and Pv Lw:The GDPR [LWO]	OLA	24866	3			
	CORP8160 - Financial Crimes Compliance [LWO]	OLA	24870	3			
	CORP8170 - Regulating Broker-Dealers [LWO]	OLA	24884	3	CORP 7170 FOR LEVEL LW WITH MIN. GRADE OF D		
Subject: HLTH - Health Law							
	Course	SECTION	CRN	Credits	Pre-Requisite	Comments	Comments
	HLTH7390 - Intro to Law and Legal Writing [LMO]	OLA	24880	4			
	HLTH7400 - Fundamentals of Business Law [LMO]	OLA	24872	3			
	HLTH7405 - Healthcare Compliance Certification Program	ZZ	N/A	3	Prior Approval of HCCP Director Needed - See Course Description/Application	Program Dates - June 14 - 17	Virtual Program
	HLTH7504 - HIPAA Privacy and Security [LWO]	OLA	24876	3			
	HLTH7560 - FDA Regulation and Liability [LWO]	OLA	24868	3			
	HLTH7590 - CILS-Advertising-Promo-Tran [LWO]	OLA	24854	3			
	HLTH7660 - The Law of Patient Care [LWO]	OLA	24881	3			
	HLTH7670 - Comp Iss for Hlth Care Prov [LWO]	OLA	24852	3			
	HLTH7680 - CRL:Ethical Reg Iss Des Ci Trl [LWO]	OLA	24850	3			
	HLTH7690 - Stark Law and Compliance [LWO]	OLA	24889	3			
	HLTH9529 - Biotechnology and the Law [LWO]	OLA	24847	3			
Subject: INDL - Intellect - Indust Prop							
	Course	SECTION	CRN	Credits	Pre-Requisite	Comments	Comments
	INDL7306 - Consumer Data Privacy Law [LWO]	OLA	24859	3			
	INDL7740 - Data Privacy & Security Compliance Program	ZZ	N/A	3	Prior Approval of HCCP Director Needed - See Course Description/Application	Program Dates - June 15 - 18	Virtual Program
	INDL7550 - Cybersecurity Priv Lw-Pol-Comp [LWO]	OLA	24863	3			
	INDL8301 - Copyright Law [LWO]	OLA	24862	3			
Subject: LABR - Labor and Employ Law							
	Course	SECTION	CRN	Credits	Pre-Requisite	Comments	Comments
	LABR7030 - Cond Internal Investigations [LWO]	OLA	24857	3			



## SETON HALL LAW

### Center for Health & Pharmaceutical Law & Policy

#### HEALTHCARE COMPLIANCE CERTIFICATE PROGRAM (HCCP) APPLICATION FOR JUNE 2021

*Please complete **all** sections of this application. All information is vital and necessary.*

**Please read the HCCP requirements carefully before completing this application.**

*If you have any questions, please contact **Amy Matey** via [email](#) or at **973-642-8190**.*

#### **HCCP Program Requirements**

1. The HCCP is a four-day remote-learning program from **June 14, 2021 to June 17, 2021**, running approximately from 9:00am until 5:30pm daily. Attendance at all HCCP sessions is mandatory.
2. **There will be a prep meeting the week before the HCCP, which you will be required to attend.**
3. Advance reading materials will be assigned.
4. Daily quizzes will be administered each day of the HCCP, which must be completed before the start of the day's sessions, and which are based upon the advance reading assignments.
5. Upon the HCCP's conclusion, an essay assignment will be distributed, which will be due the Monday following the program.
6. There will be an online take-home exam administered approximately 2-3 weeks following the HCCP.

**If you have never taken an online exam before, please check [here](#).**

**Acknowledgement:** Completion of this application will serve as your acknowledgement that you have read and agree to the above requirements for eligibility to enroll in the HCCP for June 2021.

Name:

Anticipated Graduation Date:

SHU Email Address

Personal Email Address (in case of inclement weather, etc.):

Personal Email Address (in case of inclement weather, etc.):

2. Please indicate which type of student you are:

M.S.J. – if online only, please check here:

L.L.M.

J.D. (additional activity fee of \$400)

3. List all of the cybersecurity and privacy courses you have completed or in which you are currently enrolled.

4. Please describe any relevant cybersecurity, data privacy, or compliance-related work experience, if applicable.

5. Describe your post-degree career goals.

Please e-mail completed application to [Catherine Finizio](#).

# SETON HALL LAW

## DATA PRIVACY and SECURITY COMPLIANCE CERTIFICATE PROGRAM

### APPLICATION FOR JUNE 2021

*Please complete **all** sections of this application. All information is vital and necessary.*

**Please read the requirements carefully before completing this application.** *If you have any questions, please contact Catherine Finizio at 973-642-8382.*

#### **Data Privacy and Security Compliance Program Requirements**

1. The Data Privacy Compliance is a four-day remote-learning program from **June 15, 2021 to June 18, 2021**, running approximately from 11:00am until 5:00pm daily. **Attendance at all sessions is mandatory.**
2. **There will be a prep meeting the week before the Data Privacy Compliance Program, which you will be required to attend.**
3. Advance reading materials will be assigned.
4. Daily quizzes will be administered each day, which must be completed before the start of the day's sessions, and which are based upon the advance reading assignments.
5. Upon the conclusion of the program, an essay assignment will be distributed, which will be due the Monday following the program.
6. There will be an online take-home exam administered approximately 2-3 weeks following the program.

**If you have never taken an online exam before, please check [here](#).**

**Acknowledgement:** Completion of this application will serve as your acknowledgement that you have read and agree to the above requirements for eligibility to enroll in the Data Privacy Compliance Program for June 2021.

Name:

Anticipated Graduation Date:

SHU Email Address

Personal Email Address (in case of inclement weather, etc.):

2. Please indicate which type of student you are:

M.S.J. – if online only, please check here:

L.L.M.

J.D. (additional activity fee of \$400)

3. List all of the cybersecurity and privacy courses you have completed or in which you are currently enrolled.

4. Please describe any relevant cybersecurity, data privacy, or compliance-related work experience, if applicable.

5. Describe your post-degree career goals.

Please e-mail completed application to [Catherine Finizio](#).