



F-1 Curricular Practical Training (CPT) Request Form

Student Information (Part 1)

Family Name: _____ Given Name: _____ SHU ID: _____

Date of Birth: _____ mm/dd/yy Phone: _____

Have you previously completed CPT at Seton Hall Law School? Yes: ____ No: ____ If yes, grade is required

Student Signature: _____ Date: _____

Employment Information (Part 2)

Start and end dates: _____ mm/dd/yy _____ mm/yy/dd Part-time CPT ≤ 20 hrs/wk
 Full-time CPT > 20 hrs/wk

Employer Name: _____

Employer Address: _____
building # street name suite/floor city state zip

Law School Recommendation (Part 3)

To be completed by the Registrar: by signing below, the registrar is confirming that the course indicated above fulfills an elective requirement towards graduation for this student

Curricular Practical Training (CPT) can be authorized only if one of the two situations below applies.

Required: All students working towards a JD or MSJ must complete an internship as part of a degree requirement (not applicable at the law school)

Elective: The student will earn course credit toward the degree. It must be listed with other degree electives and confer commensurate credit.

Course Title: Law in Action WRTG9140 Term: _____ 1 Credit

Note: Student must have received a grade for any previous CPT

Registrar: Jo Ann Maldonado. Seton Hall Law School/Newark, NJ/ 07102

Telephone: (973) 642-8578. Email: joann.maldonado@shu.edu

I confirm that the student's employment as described in Part 2 of this form will fulfill the requirements for this course.

Signature: _____ Date: _____